MNP Community & Sport Centre Photography and Video Recording Policy			MNP COMMUNITY & SPORT CENTRE
Date Created	October 1, 2024	Date of Last Change	October 1, 2024
Authority	Natelle Thompson	Date of Last Review	October 1, 2024

MEDIA PROFESSIONALS:

Must obtain permission prior to capturing any images, video and/or audio within the facility. Visit our Customer Service Desk to complete a Media Release Form.

The Media Release Form formally waives MNP Community & Sport Centre and the City of Calgary from any liability for any injuries and/or accidents to the photographer or damage to their camera and/or equipment sustained during the entire course of their visit in or around the facility.

MEMBERS & GUESTS:

Please be respectful when using **cell phones and camera enabled devices** in the facility and strive to avoid capturing other people on your device. To ensure that everyone has an amicable experience, please obtain consent from other users that might be in your shot; this includes photos of children without the permission of their parent or guardian. Please refrain from using camera flash and music.

Any members or guests that may be negatively impacted by another patron's cell phone camera use are encouraged to inform a member of our customer service team to address the concern.

Acceptable:

• Reasonable use of cell phones and camera enabled devices for personal reasons, e.g., Facetime, selfies, posting on social media, etc. on the fitness floor and other public areas (With the exception of washrooms, locker rooms and pool basins, including steam room, hot & cold tub).

Strictly Prohibited:

- Any photography or videography that negatively impacts other members and guests from a usability, comfort or privacy perspective.
- Images, video or audio taken or posted for business purposes, including, but not limited to content intended to directly or indirectly sell, promote or endorse external brands, products or services.
- Cell phones and camera enabled devices in washrooms, locker rooms and pool basins (including steam room, hot & cold tub).

TEAM MEMBERS:

Staff may approach patrons in our facility to address suspected concerns during any of the following scenarios:

- 1. To confirm that a Media Professional has completed a Media Release Form and has been granted permission to capture images, video and/or audio.
- 2. To ensure acceptable use of cell phones and camera enabled devices by all members and guests.
- 3. In response to a complaint.

Staff are authorized to take appropriate action based on this policy, which may include temporary or permanent removal of a member or guest from the facility, and/or escalation to the appropriate authorities.

If you would like to book a private area of the Facility for filming purposes, please email sportservic<u>es@mnpcentre.com</u>.